

COPT151 - Computer Applications Level I

Students will be introduced to software applications used in the workplace. The fundamentals of the Windows NT operating system, Microsoft Word, Microsoft Excel, Internet Explorer, and e-mail are introduced.

COPT251 - Computer Applications Level II

Students will continue their exploration of common software applications on the microcomputer. The fundamentals of Microsoft Access and Microsoft PowerPoint are introduced. Integrating data among the various Microsoft Office applications is also examined to eliminate duplication of data.

ECON108 - Economics I

A vocational preparation course which covers a broad curriculum of microeconomic principles. Students will learn the foundations of economic choice, market pricing, consumer behaviour, business decision making, market structure and policy development in a small open economy like Canada. Students will be able to apply this knowledge in all business occupations and in a personal context when making decisions in a complex and ever changing economic environment.

ECON208 - Economics II

This general education course will cover a broad curriculum of macroeconomic principles. In presentation of each topic, a deliberate effort will be made to demonstrate how macroeconomic conditions can directly influence the operations and decision process of business firms. Relevant examples are offered to illustrate how knowledge of macroeconomics can be applied in business.

FNCE100 - Finance I

A general education course developed to provide students with the fundamentals of personal financial management so that students can make the best use of the financial and human capital resources available to them over their lifetime.

FNCE304 - Taxation I

This course has been designed to provide the student with a basic knowledge of the structure, purpose and administration of the federal personal income tax system. It includes the determination of an individual taxpayer's net income from employment, property and "other" sources. The determination of an individual's taxable income and federal and provincial taxes payable is also included. This course is intended to be followed by Taxation II.

FNCE414 - Taxation II

The determination of business income, rental income and taxable capital gains is covered. This is followed by the calculation of taxable income, and federal and provincial taxes payable for corporate taxpayers.

LAWS427 - Business Law

An examination of the principles of Canadian law relevant to students interested in accounting careers.

MGMT362 - Leadership in Organizations

The student is introduced to organizational concepts and productive approaches for the workplace in the areas of human relations, basic leadership, group and team dynamics, and interpersonal skills. Productive- and critical-thinking concepts, effective problem-solving, decision-making and time management skills are applied to real-world cases. Additional areas analyzed and discussed are communication, quality of work life, cultural diversity, harassment, stress and other current workplace issues in today's global business world.

MKTG200 - Introduction to Marketing I

As the world moves through the 1990's the analysis, planning, and implementation of effective marketing strategies will be essential to the successful performance of business and other organizations. The purpose of basic marketing is to offer a challenging, complete, interesting and current examination of introductory marketing, attuned to the needs and preferences of instructors and students.

MTHM200 - Statistics

This course is designed to provide students with an understanding of statistics. It includes descriptive statistics; index numbers; regression analysis; probabilities and distributions; sampling; statistical estimation; hypotheses testing and related Excel applications.

MTHM300 - Mathematics of Finance-Accounting

This course explains the time value of money calculations used in Mathematics of Finance. It covers topics such as simple interest, compound interest, annuities-simple and general, bonds and cost-benefit analysis.

SYST404 - Business Information Systems

An intermediate course in the use of computer based information systems in management and accounting. Topics include computer applications in business, concepts of management information systems, advanced spreadsheet design, and implementation. Microsoft Office, and the Internet are used to create solutions to common business problems. Electronic Commerce simulation software is explored with related security, and other control concerns.

Application Procedure

In order to apply for admission to this program an applicant must complete an "Application for Admission to Ontario Colleges of Applied Arts and Technology" form and submit this form to the:

Ontario College Application Services
P.O. Box 810, Guelph, Ontario, N1H 6M4
1-888-892-2228

Application Forms and Applicant Guidebooks are available at Ontario Secondary Schools, at Ontario Colleges of Applied Arts and Technology and at the Ontario College Application Services office.

Admission to the College

Complete information concerning admission to programs at Fanshawe College may be found in the Central Admission Publication located in the Office of the Registrar, Fanshawe College.

The College reserves the right to make changes in the information in this brochure without prior notice.

The College reserves the right to cancel a program, a program major or option, or a course, and to change the location and term in which programs/courses are offered because of insufficient registrations or for other budgetary reasons.

Fanshawe College

Fanshawe College is one of the largest colleges in Ontario with campuses in London, St. Thomas, Simcoe and Woodstock. Fanshawe prides itself on its modern methods and up-to-date technology that provide students with a solid education.

With over one-third of its full-time post-secondary programs combining on-the-job training with in-college study, Fanshawe is recognized as a leader in the field of co-operative education.

In addition to offering post-secondary programs in Applied Arts and Business, Health Sciences and Human Services and Technology, Fanshawe provides other educational programs such as Adult Training, Apprenticeship, and Continuing Education.

This brochure is available in alternative formats, upon request, for persons with disabilities.

For further information on admission and registration, contact:
Office of the Registrar, (519) 452-4277

For further specific program information, contact:
Business Studies Division, (519) 452-4290

Fanshawe College

1460 Oxford St. E.

P.O. Box 7005

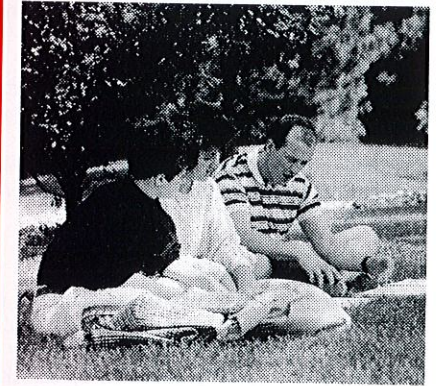
London, ON, N5Y 5R6

www.fanshawec.on.ca

Fanshawe

COLLEGE

Business - Accounting



FANSHAWE
COLLEGE

Community Driven . . .
Student Focused

Business - Accounting

A Co-Operative Education Program (Optional)
 A Two Year Diploma Program
 Program Code: BAC1 Campus Code: LC, WC
 LC: September/January Admission
 WC: September Admission

The first and second levels of this program are offered both at the Oxford Street Campus in London (Campus Code: LC) and at the Woodstock Campus in Woodstock (Campus Code: WC). The third and fourth levels of this program are offered ONLY at the Oxford Street Campus and NOT at the Woodstock Campus.

A post-secondary program in accounting that will prepare graduates to work in an accounting environment at the intermediate accounting level. Graduates will be able to handle routine accounting functions immediately upon graduation and with their understanding of accounting principles and concepts, will be able to qualify for supervisory positions fairly quickly.

Graduates of this program may be eligible for admission to the 20-25 course Post-Diploma Bachelor of Management program at the University of Lethbridge, Alberta.

Graduates of this program have direct transferability of 39 credits to the Bachelor of Commerce program at Athabasca University.

Graduates of this program have direct transferability of 51 credits to the Bachelor of General Studies (Applied) program at Athabasca University.

Career Opportunities

The graduates of our accounting program find employment in a variety of accounting positions in business and industry, public accounting and government departments. Many of our graduates continue their accounting education by enrolling in the C.G.A. program (after receiving a number of exemptions for their studies at Fanshawe College).

BBS11	Level 1	Hrs/Wk
ACCT100	Principles of Accounting I	5.0
COMM101	Business Communication	3.0
COPT151	Computer Applications Level I	3.0
ECON108	Economics I	3.0
MKTG200	Introduction to Marketing I	3.0
MTHM200	Statistics	4.0

BBS12	Level 2	Hrs/Wk
ACCT206	Principles of Accounting II	5.0
BSNS220	Introduction to Business Processes	3.0
COMM270	Contemporary Principles of Communication	3.0
COPT251	Computer Applications Level II	3.0
ECON208	Economics II	3.0
FNCE100	Finance I	3.0

BAC13	Level 3	Hrs/Wk
ACCT334	Accpac	3.0
ACCT340	Intermediate Accounting I	6.0
FNCE304	Taxation I	6.0
MGMT362	Leadership in Organizations	3.0
MTHM300	Mathematics of Finance-Accounting	4.0

BAC14	Level 4	Hrs/Wk
ACCT302	Cost Accounting I	3.0
ACCT341	Intermediate Accounting II	7.0
FNCE414	Taxation II	4.0
LAWS427	Business Law	4.0
SYST404	Business Information Systems	3.0

Note:

- Successful completion of the first and second level with:
 - no failure in any course
 - at least a grade of 'B' in each of the major courses will normally lead to the student's first choice of program in the third level. The College cannot guarantee, however, that the necessary resources will be available to permit all students who meet this standard to proceed to their first choice of program. It may be necessary for some students to be placed in a second or third choice program.

Program Eligibility Criteria Required Academic Preparation

OSSD with courses at the General Level with:
 - Grade 12 English
 - Grade 12 Mathematics*
 Or
 BTSD-Level 4 Certificate
 Or
 Ontario High School Equivalency Certificate (GED) and:
 - Grade 12 Mathematics*
 Or
 Mature Applicant with standing in the required courses stated above

Notes:

- *The following mathematics courses meet the entrance requirements:
 - Grade 12 Mathematics for Business and Consumers
 - Grade 12 Mathematics for Technology
 - Grade 12 Mathematics, Advanced
 - OAC Finite Mathematics
- Applicants who do not have standing in Grade 12 Mathematics may still gain eligibility for admission by completing the pre-admission mathematics testing and upgrading offered by Fanshawe College.

Recommended Academic Preparation

- Grade 12 English, Advanced
- 1 year of Bookkeeping or Accounting

Recommended Personal Preparation

Experience in a secondary school business club or Junior Achievement.

Applicant Selection Criteria

Where the number of eligible applicants exceeds the available spaces in the program, the Applicant Selection Criteria will be:

- Preference for Permanent Residents of Ontario.
- Receipt of Application by February 1st.
- Achievement in the required academic preparation.
- Achievement in the recommended academic preparation.

Co-Operative Education

There is a co-operative education feature as an option in the Business-Accounting program.

Other Information

- The Accounting Diploma gives potentially seven credits towards the C.G.A. professional accounting designation.
- Graduates may apply for the one year post-diploma Business Administration- Accounting program.

Advanced Standing

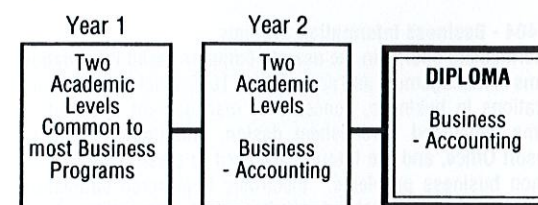
Advanced standing may be granted in some courses based upon previous studies and/or experience AND successful completion of pretests.

Approximate Costs (1999/2000)

Fees for:	Levels 1 & 2	Levels 3 & 4
	\$2100.30*	\$2100.30*
Books and Supplies:	\$1110.00	\$1034.00

*additional fees are required for the co-op option

Program Progression



Course Descriptions

ACCT100 - Principles of Accounting I

The course introduces the student to the subject of Accounting and is designed to take them through the accounting bookkeeping cycle, including knowledge of:

- how to analyse and record business transactions
- the effect of transactions on financial statements
- the use of special journals and subsidiary ledgers
- adjusting and closing entries and preparation of financial statements

ACCT206 - Principles of Accounting II

This course is a continuation of the study of Financial Accounting at an introductory level. Students will cover additional material related to:

- asset, liability, and owner's equity accounts
- accounting for proprietorships, partnerships, and corporations

- account or service and merchandising business
- uses of Financial Statements including Balance Sheet, Income Statement.

ACCT302 - Cost Accounting I

An introductory cost accounting course that introduces the student to cost terms and purposes, manufacturing statements, job costing, process costing, activity based costing, cost, volume, profit analysis and budgeting.

ACCT334 - Accpac

ACCPAC is a hands-on computer applications course, designed to enable the student to become familiar with the day-to-day operation of the ACCPAC PLUS accounting system. In addition, the student will be exposed to other features of the software, for example, importing and exporting data and entering and maintaining budget data and specifications.

ACCT340 - Intermediate Accounting I

Intermediate Accounting I is a course that builds on the basic understanding of accounting principles. The main goal of this course is to teach students how to determine the information that should be reported and how it should be quantified and disclosed according to generally accepted accounting principles. This course focuses on the asset and equity side of the balance sheet.

ACCT341 - Intermediate Accounting II

Intermediate Accounting II is a course that builds on the basic understanding of accounting principles. The main goal of this course is to teach students how to determine the information that should be reported and how it should be quantified and disclosed according to generally accepted accounting principles. This course focuses on the liability and owners' equity elements of the balance sheet.

BSNS220 - Introduction to Business Processes

The course introduces students in first year Basic Business to how businesses operate in Canada and how the four functional areas of business - operations, marketing, finance/accounting and human resource management - interrelate. As well, the course will cover how business in Canada compares to business systems in other countries; how to start a small business; how to manage, control and organize a business; and how Canadian businesses interact with labour unions, governments, society and businesses in other countries.

COMM101 - Business Communication

This course is designed to establish a foundation for business communication by the development of writing, editing, reading and basic computer skills. The student will plan, write, edit and format material for production of work-related documents such as letters, memos, and short reports.

COMM270 - Contemporary Principles of Communication

This course enables the student to summarize, evaluate and compare current business-related literature and media offerings. Also the student will inform and persuade a varied audience using critical arguments in both oral and written formats.